

# Natural Resources Access Regulator



Minutes of the meeting of the NRAR Board – 13 December 2023

## Details

**Meeting:** #76

**Location:** Level 11 Board room, 135 King St Sydney and via TEAMS video/teleconference

**Date/time:** Wednesday 13 December 2023, 10:00 am

**Board Attendees:** Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member), Phil Duncan (member)

**NRAR Invitees** Grant Barnes (CRO), Russell Johnston (EO), Sharon Ryan (Manager, Board & Executive Services- Secretariat) Tim Gilbert (Director Regulatory Excellence; Margaret Sexton, Director Innovation, Systems, and Intelligence; Ian Bernard, Director Regulatory Initiatives; Keeley Reynolds, Director Education & Engagement; Lisa Stockley, Director Investigations and Enforcement; Ila Lessing, Director Regulatory Coordination; Sarah-Jane Morris, Director NRAR Legal

**Other Invitees:** Listed next to the relevant agenda item.

**Apologies:**

**Meeting opened:** 10:00 am

Acknowledgment/ Welcome to Country presented by Phil Duncan

## Minutes and actions from this meeting

No.	Issue	Action	Responsible
1	Declaration of conflicts of interests. No declarations were made.	Noted by the board.  Carried	SR

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No.	Issue	Action	Responsible
a	Formally endorse Minutes of the Board meeting on 23 November 2023	The board resolved that the minutes of the meeting held on 23 November 2023 be recorded as a true and accurate record.  Carried	SR
b	Formally endorse Board Evaluation of the Board meeting on 23 November 2023	It was agreed that the December Evaluation paper will be completed by Ilona Millar  Carried	SR
2	CRO Update The paper was taken as read. The CRO described a successful year where we delivered to our mandate and our strategic plan. Each of the Directors highlighted their branch's accomplishments and challenges over the past year.	The board noted the paper, congratulating the team for their efforts and results.  Carried	GB/SR

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No.	Issue	Action	Responsible
3	<p>CONFIDENTIAL – LAW ENFORCEMENT – General update</p> <p>Invitees: Sarah-jane Morris (Director, NRAR Legal), Lisa Stockley (Director, Investigations &amp; Enforcement)</p> <p>The paper has been taken as read with verbal updates provided on current matters.</p>	<p>The board noted the paper as presented.</p> <p>Carried</p>	SJM/LS
4	<p>FOR DISCUSSION: CONFIDENTIAL LAW ENFORCEMENT – Dendrobium update</p> <p>Invitees: Sarah-jane Morris (Director, NRAR Legal), Lisa Stockley (Director, Investigations &amp; Enforcement)</p> <p>Ms Stockley provided an update on the status of the Dendrobium matter.</p>	<p>The board noted the information provided by Ms Stockley and requested updates in 2024.</p> <p>Noted</p>	LS
5	<p>FOR DISCUSSION: E3 (ICT) update</p> <p>Invitees: Margaret Sexton (Director, Innovation, Systems &amp; Intelligence), Chris Kirkby (Manager ICT Systems)</p> <p>The paper was taken as read.</p> <p>Ms Sexton and Mr Kirkby provided the board with advice on the phases of completion towards building the new system to enable NRAR's</p>	<p>The board acknowledged the significant work being done as critical and offered their full support.</p> <p>Noted</p>	MS/CK

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	efficiency and transparency with flexibility to move into the future.		
6	<p>FOR DISCUSSION: Quarterly Organisational Risk Review</p> <p>Invitees Ila Lessing (Director, Regulatory Coordination), Greig Fratus (A/Manager Projects &amp; Performance).</p> <p>Ms Lessing provided the board with an update on NRAR's current risks.</p>	<p>The board noted the paper as presented.</p> <p>Noted</p>	IL/GF
7	Item was withdrawn before meeting		
8	<p>FOR DISCUSSION: Aboriginal Staff Network Update</p> <p>Invitees: Keeley Reynolds (Director, Education &amp; Engagement) Carissa Beatty (Assistant Project Officer) Wyatt Walden (Assistant Project Officer)</p> <p>Ms Beatty and Mr Walden provided an update, reflecting on the year's highlights.</p> <p>Ms Beatty thanked Mr Duncan for the cultural knowledge he has and is passing on to her and to the ASN.</p>	<p>The board noted the paper as presented and thanked them both for the work they have done over the past 12 months to establish the network.</p> <p>Noted</p>	KR/CB/WW
9	General Business	Noted	

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No.	Issue	Action	Responsible

**Meeting closed:** 12:30 pm

**Next meeting:** Wednesday, 21 February 2024