

Natural Resources Access Regulator



Minutes of the meeting of the NRAR Board – 21 February 2024

Details

Meeting: #77

Location: Level 11 Board room, 135 King St Sydney and via TEAMS video/teleconference

Date/time: Wednesday 21 February 2024 9:00 am

Board attendees: Craig Knowles (Chair), Ilona Millar (member), Bruce Brown (member) Phil Duncan (member)

NRAR invitees Grant Barnes (CRO), Russell Johnston (EO), Sharon Ryan (Manager, Board & Executive Services- Secretariat)

Other invitees: Listed next to the relevant agenda item.

Apologies:

Meeting opened: The board met 'in camera' between 9:00 am – 9:12 am

Acknowledgment to Country delivered by Craig Knowles

Minutes and actions from this meeting

No.	Issue	Action	Responsible
1	Declaration of conflicts of interests.	No declarations were made. Noted	SR
a	Formally endorse Minutes of the board meeting on 13 December 2023	The board resolved that the minutes of the meeting held on 13 December 2023 be recorded as a true and accurate record.	SR

Natural Resources Access Regulator

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No.	Issue	Action	Responsible
		Carried	
b	Formally endorse Board Evaluation of the board meeting on 13 December 2023	The board endorsed the Evaluation of 13 December 2023 meeting It was agreed that the February Evaluation paper will be completed by Phil Duncan Carried	PD/SR
c	Formally endorse board members' Conflict of Interest Declarations	The board Chair formally endorsed the declarations as presented. Carried	CJK/SR
2	CRO update The paper was taken as read. The CRO highlighted the recent WHS incident, and the steps taken to mitigate risk to staff.	The board noted the paper as presented. Noted	GB/SR
3	CONFIDENTIAL – LAW ENFORCEMENT – General update Invitees: Sarah-Jane Morris (Director, NRAR Legal), Lisa Stockley (Director, Investigations &	The board noted the paper as presented. Noted	SJM/LS

Natural Resources Access Regulator

Minutes of the meeting of the NRAR Board – 21 February 2024



No.	Issue	Action	Responsible
	Enforcement) The paper was taken as read with verbal updates provided on current matters.		
4	FOR DISCUSSION: NRAR Operating Model Presenter: Grant Barnes Mr Barnes provided the Board with an update on NRAR's operating model.	The board noted the information and agreed to accepting Minister's invitation to evaluate NRARs operating model. Noted	GB/SR
5	FOR DECISION: NRAR Strategy: A review of 2021-2023, and an update of progress against the 2024 Annual Plan Invitees: Ila Lessing, Greig Fratus The paper was taken as read. Ms Lessing presented NRAR Strategy: A review of 2021-2023, and an update of progress made against the 2023 and 2024 Annual plans to the Board. Seeking endorsement of NRAR's new Vision statement, <i>"Sustainable and fair water regulation for NSW."</i>	The board noted the paper as presented and endorsed NRAR's new vision statement. Noted	IL/GF

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No.	Issue	Action	Responsible
6- Ms Millar returned to the meeting.	FOR DECISION: L&A Audit update Invitee: Tim Gilbert, Rodney Holland Mr Gilbert and Mr Holland provided an update on the 2023 Licensing and Approval Audit program, and to seek board endorsement of the 2024-2025 program.	The board noted the paper as presented. Mr Gilbert will present back to the board at a future meeting. Noted	TG/RH
7	FOR NOTING: ICT update Invitee: Margaret Sexton, Chris Kirkby Ms Sexton and Mr Kirkby provided an update on the progress of NRAR's E3 (Educate, Enable, Enforce) program.	The board noted the paper as presented. Noted	MS/CK
8	FOR NOTING Quarterly Workplace Health and Safety Review Invitees: Keeley Reynolds, Sarah Walsh Ms Reynolds and Ms informed of WHS matters and trends for the period 1 September 2023- 31 December 2023.	The board noted the paper as presented, expressing their concern over recent trends and issues. Noted	KR/SW

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No.	Issue	Action	Responsible
9	FOR APPROVAL: NRAR Board Charter Presenter: Sharon Ryan The paper was taken as read	The board adopted the paper as presented. Carried	SR
10	General Business Ms Millar left the meeting between 10:00 am and 11:00 am – in absentia for items 3 & 5 Items 3 & 4 were heard in reciprocal order. Request for Ms. Ryan to confirm board availability for June meeting dates	Noted	SR

Meeting closed: 12:50 pm

Next meeting: Wednesday, 18 March 2024